



# Conference

EVENT INFORMATION

NUMBER

19.



## Welcome to Number 19 Events Centre

Within the Sir Miles Warren designed Russley Golf Club clubhouse we have two separate purpose built lounges which are available to host weddings, conferences, seminars or any other such occasion. The Terrace and Fairway lounges are sunny, light and look out over the trees and fairway around the beautifully manicured 18th green and 10th tee. The two rooms together are able to comfortably seat 100-150 guests.

Our catering team has an outstanding reputation to be able to cater for any number across a wide range of menus. Our finger food & beverages menu follow for your reference. The catering team can also tailor menu selections to suits your needs.

Other features that make number 19 the perfect venue for your event are that we are easy to find being located conveniently five minutes from the airport and on the main route to the city centre. We have ample parking and are located within walking distance of hotel & motel accommodation.

Clients are advised that bookings for our events centre must be made well in advance. Once a booking is confirmed the details will need to be finalised at least one week in advance.

For further information or to arrange an inspection please ring Rick or Anna on 358 5903 or email [number19@russleygc.co.nz](mailto:number19@russleygc.co.nz)

Number 19 Events Centre  
Russley Golf Club  
428 Memorial Avenue  
PO Box 14 045, Christchurch.

# Conference Facilities

## Conference & function rooms

	Theatre	Classroom	U-Shape	Boardroom	Cocktail	Banquet
Terrace	40	30	20	20	80	50
Fairway	100	60	30	30	150	100
Terrace & Fairway	150	100	-	-	250	150
Boardroom	-	-	-	12	-	-

## Room configurations

### Theatre

Chairs placed in rows, all facing the front, with no tables. Can be in straight rows or semi-circular. Ideal for large numbers and lecture style presentations.

### Classroom/Cabaret

Round tables and chairs all facing the front. A good setup for when the presenter is expected to do most of the talking and is ideal for note taking.

### U-shape

A series of rectangular tables set up in the shape of a block U with chairs round the perimeter. Ideal for small to medium groups with a discussion or teaching format where a lot of interaction will occur.

### Boardroom

Tables are set in a rectangle shape with chairs on both sides and ends. Ideal for small groups where close interaction and discussion is required, as participants are seated on all sides and can see and hear each other easily. Most effective with groups of less than 20.

### Cocktail

Ideal for large groups that wish to mingle. Would include drinks and/or finger food in the same room.

### Banquet

Ideal for large groups that would include a meal service in the same room. Guests are seated at tables of generally 8 or 10. Ideal when the focus of the evening is the meal and interaction with others on the same table.

## Function room pricing & other services

	Half Day	Full Day
Board Room	\$175	\$275
Terrace Room	\$285	\$485
Fairway Room	\$375	\$675
Terrace & Fairway Room	\$625	\$950

*(Half day is considered 8am to 12:30pm or 12:30pm-5pm. Full day is considered 8am-5pm)*

## On Site Audio Visual Equipment

The venue hire cost includes all tables, chairs, tablecloths. Also available for no charge with booking; lectern, data projector, projector screen, whiteboard & pens, flip chart & stand, television (42 inch), sound system for laptop, sound system with lapel microphone, sound system with hand held microphone, wi-fi.

Pads & Pens	\$3 per person
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## Conference Catering

### Breakfast selections

**Continental Breakfast** \$18.00pp  
 Selection of cereals, fresh fruit salad, selection of yoghurt, selection of pastries, toast and preserves, orange juice, coffee and a selection of tea

**Cooked Breakfast** \$28.00pp  
 Includes all of the continental breakfast plus bacon, scrambled eggs, sausages, hash browns and grilled/whole peeled tomatoes.

### Morning & Afternoon Teas set selections

**Coffee & Tea** - Coffee and a selection of tea \$3.00pp  
**Biscuits** - Coffee and a selection of tea with biscuits \$6.00pp  
**Scones** - Coffee and a selection of tea with freshly baked scones \$8.00pp  
**Muffins** - Coffee and a selection of tea with freshly baked muffins \$8.00pp  
**Danish's** - Coffee and a selection of tea with freshly baked Danish pastries \$9.00pp  
**Sandwiches** - Coffee and a selection of tea with a selection of assorted sandwiches \$10.00pp  
**Savouries** - Coffee and a selection of tea with assorted savouries \$8.00pp  
**Sandwiches & Savouries** - Coffee and a selection of tea with assorted sandwiches & savouries \$14.00pp  
**Mini Tartlets** - Coffee and a selection of tea with mini tartlets \$7.50pp

Orange Juice can be added to any item on the above menu \$1.50pp  
 Seasonal fruit platter can be added to any item on the above menu \$3.00pp

### Lunch set selections

A Selection of gourmet sandwiches, gourmet wraps, savouries, chicken kebabs, fish goujons, seasonal fruit platter, orange juice, coffee and a selection of tea \$23.00pp

We are able to cater for Vegetarian, Gluten & Dairy Free. Please advise at time of booking.

## Combination selection

Tea & coffee on arrival & morning tea	\$10.00pp
Tea & coffee on arrival, morning tea & lunch	\$32.00pp
Tea & coffee on arrival, lunch & afternoon tea	\$29.00pp
Tea & coffee on arrival morning tea, lunch & afternoon tea	\$37.50pp
Lunch & afternoon tea	\$28.00pp
Morning tea & lunch	\$30.00pp
Morning tea, lunch & afternoon tea	\$35.00pp

## Finger Food menu

### Hot

Prawn twisters	\$2.00
Chicken kebabs	\$3.00
Petite chicken rolls in a flakey pastry with basil pesto	\$2.50
Fish goujons	\$2.00
Spring rolls	\$0.40
Meat balls	\$0.80
Samosa's	\$0.40
Cocktail savouries	\$2.00
Prunes wrapped in bacon	\$2.00

### Cold

Sushi	\$2.00
Potato & kumara rosti with various toppings	\$2.50
Petite gourmet sandwiches (Chicken, cranberry & brie - ham off the bone with tomato & lettuce)	\$2.00
Vegetarian frittata	\$2.00
Little corn fritters with various toppings	\$2.50
Blini with various toppings	\$2.00

### Sweet

Mini éclairs	\$2.00
Cream puffs	\$2.00
Mini tartlets	\$2.00
Slice	\$3.00
Tea & Coffee	\$3.00





## Wedding Beverages

### Tap Beer

Speights Gold, Speights Distinction, Steinlager Mid Ale, Mac's Gold, Mac's Hop Rocker, Speights Mid Ale, Speights Summit

\$7.50 14oz

### Bottled Beer

Steinlager Mid Ale

\$6.50

Steinlager Classic

\$7.00

Steinlager Pure, Corona, Stella Artois, Becks

\$7.50

Emersons London Porter or Pilsner

\$12.50

### Cider

Speights Cider (on tap)

\$7.00

Rekorderlig Cider (bottle)

\$13.00

### Sparkling Wine

750ml 200ml

Lindauer Brut, Fraise & Sauvignon Blanc

\$8.50

Lindauer Brut

\$29.00

Kopiko Bay Sparkling Cuvee

\$32.00

### White Wine

750ml Glass

Kopiko Bay Sauvignon Blanc

\$32.00 \$7.50

The Ned Sauvignon Blanc

\$38.00 \$8.50

Kopiko Bay Pinot Gris

\$32.00 \$7.50

The Ned Pinot Gris

\$38.00 \$8.50

Kopiko Bay Chardonnay

\$32.00 \$7.50

Te Whare Ra Riesling

\$40.00 \$8.50

**Red Wine**

Kopiko Bay Merlot	\$32.00	\$7.50
Kopiko Bay Pinot Noir	\$32.00	\$7.50
Trinity Hill Syrah	\$36.00	\$8.00
Saints Shiraz	\$36.00	\$8.00
The Ned Pinot Noir	\$44.00	\$10.00

**Non Alcoholic**

Sparkling Grape Juice	750ml	Glass	\$12.00
Orange Juice, Ginger Ale, Soda Water, Tonic Water			\$3.50
Coke, Coke Zero, Diet Coke, Sprite			\$3.50
Ginger Beer, Lemon Lime & Bitters			\$4.00

**Whiskey**

Crown Royal	\$9.00	Double
Canadian Club		
Johnnie Walker		
Jack Daniels		
Glenfiddich 12yr Aged	\$10.00	Double
Chivas Regal 12yr Aged		

**White Spirits**

Barcadi White Rum	\$9.00	Double
Gordons Gin		
Smirnoff Red Vodka		
Olmecca Tequila		

**Dark Spirits**

Coruba Rum	\$9.00	Double
St Remy Brandy		
Jim Beam Bourbon		

**Liquers**

Ouzo	\$9.00	Double
Black Sambuca		
Midori Aftershock		
Drambuie		
Southern Comfort		
Cointreau		
Kahula		
Baileys		
Jagermeister		



## Accommodation

Number 19 Events Centre has many accommodation options nearby.

### **Commodore Hotel – 449 Memorial Avenue**

Nearly directly across the road from the golf course is the Commodore Hotel a family owned and operated hotel where you can be assured of a tranquil stay in one of their 161 rooms. The hotel is complete with an indoor swimming pool, spa, sauna, gymnasium & tennis court. They offer a free shuttle to and from the airport.

### **Airport Delta Motel – 61 Roydvale Avenue**

Around the corner on Roydvale Avenue is the Airport Delta Motel. This motel is just a 5 minute walk and they have 15 stylish units that offer the highest standards in modern accommodation. The standard room features Sky TV, king-sized beds and state of the art kitchen facilities. They have 2 bedroom units available and also offer twin single beds. They offer a shuttle to and from Christchurch International airport and are happy to drop off and pick up from the Russley Golf Club & Function Centre.

### **Airport Christchurch Motel – 55 Roydvale Avenue**

Another motel on Roydvale Avenue is the Airport Christchurch Motel. They have 15 stylish units that are very quiet and spacious. They are extremely well equipped with excellent cooking facilities and superbly comfortable king or super-king beds. They also have 2 bedroom units available and a 4 bedroom unit. They offer a shuttle service for pick up and drop off at the Christchurch International airport as well as the Russley Golf Club & Events Centre.





## Location & Regional Attractions Christchurch

Christchurch is the largest city in the South Island of New Zealand and the country's third-most populous urban area. It lies one third of the way down the South Island's East Coast, just north of Banks Peninsula which itself, since 2006, lies within the formal limits of Christchurch. The population of Christchurch City at the 5 March 2013 census was 341,469.

Number 19 Events Centre is just a stone throw away from the Christchurch International Airport and approximately 10 minutes from the central city.

### Distance from golf course

Airport	1km
Hagley Park	8km
Botanic Gardens	8km
Christchurch Casino	7km
International Antarctic Centre	1km
Central City	8km

### Activities & Attractions

- Golf & Driving Range (Russley)
- International Antarctic Centre
- Hagley Park
- Christchurch Casino
- Canterbury Museum
- Ferrymead Heritage Park
- Orana Wildlife Park
- Punting on the Avon River
- Air Force Museum
- Willowbank Wildlife Reserve
- Wine trails & tastings
- Restart Mall

## Contact Details

Company \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

## Booking Information

Event date \_\_\_\_\_ Number of guests \_\_\_\_\_

## Setup

Function room/s \_\_\_\_\_

Room layout \_\_\_\_\_

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## Catering requirements

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## Notes



NUMBER  
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**Booking Enquiries: 03 358 5903**  
**number19@russleygc.co.nz**

21st and Birthday Celebrations • School and Graduation Balls • Cocktail Events  
Engagement Parties • Weddings • Business Meetings • Corporate Dinners  
Product Launches • Road Shows and much more...

Number 19 Events Centre, Russley Golf Club, 428 Memorial Ave, Christchurch.